

406 Pickleball Missoula, Inc.
Board of Directors Meeting
MINUTES
4:00 PM, Saturday, May 21, 2022
3405 North Ave W, Missoula, MT

1. Rollcall

- a. Directors Present: Shane Vannatta, Liz Maines, Betty Toczek, Cindy Kelly, Renee Rambo, Sheila Mealey
- b. Directors Absent: David Cook

2. Minutes for May 7, 2022:

- a. Upon motion duly made (Sheila), seconded (Renee) and carried, the **minutes were approved as read/prepared.**

3. Tax Status, EIN & Bank Account Setup (Cindy)

- a. We need EIN to set up a bank account. Cindy is waiting for a call back from First Security Bank. The corporation needs to elect a Federal tax status to obtain an EIN, which is then needed to open the bank accounts. Cindy will continue to follow up with the bank. Cindy will file any tax forms required for the tax election.
- b. Cindy circulated a "Non-Profit Designation Comparison" document comparing 501(c)(3) and 501(c)(6).
- c. Upon motion duly made (Shane), seconded (Sheila) and unanimously carried, the Board was resolved to:
 - i. **Authorize Cindy to file for the EIN, open a bank account with First Security Bank with the understanding that the corporation will seek a 501(c)(3) federal tax designation; and**
 - ii. **Authorize Shane to amend Articles of Incorporation to indicate the corporation's intention to seek a 501(c)(3) federal tax designation (with appropriate language).**
- d. Upon motion duly made (Shane), seconded (Liz) and carried, the Board was resolved to:
 - i. **Reimburse Cindy the \$275.00 filing fee paid to the IRS for filing Form 1023-EZ seeking a 501(c)(3) federal tax designation.**

4. D&O Insurance (Shane) – no report
5. Tournament Opportunities (Liz)
 - a. Liz spoke with the City and The Peak regarding a tournament.
 - b. Peak is on board to partner with us, and are excited to co-host a tournament. Liz is looking at a potential fall tournament as a trial run. The Board wants to plan for a signature tournament (i.e. our “main” or “come from out-of-town” tournament), February 12-13, 2023. Liz noted that any tournament can be a USAPA sanctioned tournament without certified referees, although the corporation must have liability insurance to host the tournament.
 - c. The Board wants the signature event to be a success and a credit for future events.
 - d. Beth Maphis is excited to work on both tournaments.
 - e. *Liz will contact P.I.G. (Mike Hoxie) about availability to come to Missoula and run the tournament for us.* Shane noted that Mike Nys highly recommends the organization, which has an incredibly positive reputation in the region and have a following of players who regularly attend P.I.G. operated tournaments.
 - f. Liz believes the corporation could possibly have fall and holiday (Christmas) tournaments. Depending on the availability of P.I.G., our signature event could be held in January-April 2023.
6. Committee Development (Liaison reports)
 - a. Communications – Sheila/Renee
 - i. Renee met with Barb Rigg, Jackie Jones, Andy Commons, Jeff Pedicore about a website.
 - ii. The Website Sub-committee will be Barb Riggs (Chair), Jackie Jones, Andy Commons, Jeff Pericore. Andy Commons agreed to create a website.
 - iii. What to include on the website:
 1. Events; tournament postings/info; player etiquette; playing rules; DUPR (Dreamland Universal Pickleball Rating) application; newsletter; map of available courts; photo gallery; QR Code; Mission Statement; donate button; application to pay for tournaments; online fillable

PDF to become members; interaction with places to play;
membership card

- iv. 406PickleballMissoula.org has been secured (purchased).
- v. The Board commented on the kind of info we want to collect from donors/members. Cindy wanted to see all donations go directly to the bank account; **Cindy will inquire with First Security Bank regarding mechanisms for funds to be directly deposited to the corporation's accounts.**
- vi. Andy Commons will:
 - 1. Get WIX account for website development. No cost. To upgrade in future would be \$20.00 per year.
 - 2. Set up a general gmail account.
 - 3. Questions on color scheme – teal and mint green.
 - 4. **General agreement to turn Andy loose on developing the website.**
 - 5. The Board discussed potential sponsors for the website and corporation.. We need to develop a sponsorship scheme that identifies advertisement packages and sponsorship levels – for example, Platinum, Gold, Silver, Bronze. The Board was certain that sponsorships should be limited to avoid political, religious, or salacious sponsors.
 - 6. The Board discussed the likely request from business partners for members email address. The Board noted that any request for member contact information should be made to the Board because our members trust the corporation to keep contact information private.
- vii. *Shane will prepare/secure form of Confidentiality Agreement and Photo Release.*
- viii. *Renee will summarize Communication Committee information for the Board.*
- ix. Next Communication Committee meeting June 8, 2022, at 3:30 p.m.
- b. Tournaments – Liz
 - i. See discussion above under “5. Tournament Opportunities”
- c. Referee – Shane

- i. Shane talked to Jason Wilson. Jason agreed to chair the Referee Committee.
 - d. Social – Sheila
 - i. Board Pickleball Kickoff June 22, 2022, 6-8 p.m.
 - 1. Food trucks; logo wear (basic sizes/colors); bring own coolers; post-event cleanup
 - ii. *Shane will contact Jim Bachand and Jimbo Evans regarding organization.*
 - e. Equipment and Stuff
 - i. Liz reported that the Equipment Committee (Burt Geiger and Gary Kittleson) will be purchasing a Paddle saddle for organizing play.
 - f. Education and New Player Development – Liz
 - i. Discussed development of newer players and programming that may help. *Sheila will circulate a syllabus from Two Rivers Pickleball Club.*
 - ii. Liz is looking at some 4-hour Saturday sessions. Also will cover etiquette pointers. Liz will work with Susie Turner regarding sessions. Liz has several people lined up to help with the sessions.
7. Budgeting and Membership Dues (Board)
- a. The Board discussed how to develop seed money. Shane suggested rather than membership dues, the corporation should solicit membership donations with the idea that some people who can't afford dues still remain members, and others will likely donate more in anticipation of others not donating.
 - b. Liz suggested hosting an excitement event. Board Pickleball Kickoff is scheduled for June 22, 2023.
 - c. Sheila proposed a membership model that had levels like:
 - i. Basic membership – news and information; a window cling
 - ii. Premium or silver membership – discounts on tournaments
 - iii. Founding member (\$500.00 donation)
8. Update on Ex Officio Members (Shane)
- a. Susie Turner will be on the Board. *Shane will prepare a formal letter for Susie as Ex-Officio Member.* Shane hasn't reached out to the City

yet because of recent issues with members disputing the need to Pay and Play on Tuesday and Thursday nights.

9. Other

a. Cindy asked about:

- i. What kind of database does our organization want to create?
- ii. What data should we collect on website “donate” button for database?
- iii. Can First Security Bank take memberships dues/donations directly from website entry? How?
- iv. Purchase of QuickBooks

b. Discussed recent difficulties in communication with City Parks and Recreation. City Parks and Recreation threatened to enforce the Pay to Play evening play and call law enforcement to cite for trespass/disorderly conduct.

10.Next meeting date: June 2, 2022; 6:30-8:30 p.m.

11.Adjourned: May 21, 2022; 6:37 p.m.

Submitted: May 22, 2022	Approved: _____
By: Betty Toczec and Shane Vannatta	By: The Board